



FIRST STEP FAMILY SUPPORT CENTER

323 EAST 6TH STREET • PO Box 249, PORT ANGELES, WA 98362 • (360) 457-8355

Job Title: Behavioral Health Specialist
Work Location: Port Angeles, WA and surrounding areas in Clallam County
Program: Maternity Support Services (MSS)
Reports to: Program Manager
Position Type: Part-Time (fee for service), variable hours in office, client home and/or community settings
Hours of Operation: Mon – Fri, 8:00 am – 5:00 pm, varied work hours based on client need
Salary: \$16.25 – \$22.75 per Billable Service Unit (est. \$65.00 - \$91.00 / Hour) DOE

Position Summary

First Step Family Support Services has been committed to promoting the healthy development of children and families on the North Olympic Peninsula by building family strengths since 1972. Maternity Support Services (MSS) are preventive health and education services for women to have a healthy pregnancy and a healthy baby. This position is a key member of our MSS team that includes registered nurses, nutritionists, behavioral health specialists, and community health workers. Women are eligible to receive MSS who are pregnant and receiving Apple Health. MSS is offered in addition to medical and prenatal care. Services can begin any time during the pregnancy, delivery, or postpartum period. Our MSS team is committed to encouraging pregnant women to enter the program as early as possible during their pregnancy to improve birth outcomes. Services can include pregnancy and parenting information, screening for possible pregnancy risk factors, brief solution-based counseling for identified risk factors, and referral to other community resources.

Position Duties and Responsibilities

The behavioral health specialist position provides outreach services to pregnant and post-partum women and their families. Services include short-term counseling and case management services. Applicants must have experience working with families in their homes as well as in-office settings.

Duties Include:

- Provide pregnancy and parenting information
- Screening for possible pregnancy risk factors
- Brief solution-based counseling for identified risk factors
- Referral to other community resources.

Education and Work Experience Requirements

- A Bachelor's degree or Master's degree in social work, counseling, or marriage and family therapy.
- Currently credentialed or licensed in the State of Washington by the DOH Chapters 246-809, 246-810, and 246-924 WAC as one of the following:
 - Licensed mental health counselor
 - Licensed independent clinical social worker
 - Licensed social worker
 - Licensed marriage and family therapist
 - Licensed psychologist
 - Certified counselor
 - Certified chemical dependency professional
- A work history of working with families is preferred

- Excellent verbal and written communication skills, including the ability to effectively communicate with internal and external customers
- Computer proficiency
- Must be able to work under pressure and meet deadlines, while maintaining a positive attitude and providing exemplary customer service
- Ability to work independently and to carry out assignments to completion within parameters of instructions given, prescribed routines, and standard accepted practices

Additional Requirements

- Ability to safely and successfully perform the essential job functions consistent with federal, state, and local standards, including HIPPA compliance
- Ability to maintain regular, punctual attendance
- Must be able to lift and carry up to 20lbs and navigate stairs
- Must be able to talk, listen and speak clearly on the telephone
- Successful applicant must have dependable vehicle, current driver's license, and auto insurance
- Must be able to pass a background check
- Ability to maintain safety standards of Covid-19 protocols.

COVID-19 Requirements:

Per the Governor's Mandate, Maternity Support Services staff are required to provide proof of full COVID-19 vaccination upon hire. Exemption requests will be considered.

Please email your resume and cover letter to employment_fstep@olympen.com

This job description is our best approximation of the job and is subject to change.

We are committed to creating and sustaining an inclusive culture that promotes and values diversity, reflects the diversity of the communities we serve, and where everyone feels empowered to bring their authentic selves to work every day. We provide equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, sex, sexual orientation, gender expression or identity, national origin, age, disability, genetics, ancestry, ethnicity, marital status, veterans' status, citizenship status, or membership in any other group protected by federal, state, and local law. We strongly encourage applications from individuals who identify as Black, Indigenous, People of Color (BIPOC), immigrants, people with disabilities, members of the LGBTQ+ community, veterans, and individuals with diverse cultural backgrounds and language abilities. In addition to federal law requirements, First Step Family Support Center complies with applicable state and local laws governing nondiscrimination in employment.