



# FIRST STEP FAMILY SUPPORT CENTER

323 EAST 6<sup>TH</sup> STREET • PO Box 249, PORT ANGELES, WA 98362 • (360) 457-8355

<b>Job Title:</b> Community Health Worker
<b>Work Location:</b> Port Angeles, WA and surrounding area,
<b>Program:</b> Maternity Support Services (MSS)
<b>Reports to:</b> Program Manager
<b>Position Type:</b> Part-Time (fee for service), variable hours in office, home and/or community settings
<b>Hours of Operation:</b> Mon – Fri, 8:00 am – 5:00 pm, varied work hours based on client need
<b>Salary:</b> \$16.25 – \$22.75 / Service Unit (\$65.00 - \$91.00 / Hour)

## **Position Summary**

First Step Family Support Services has been committed to promoting the healthy development of children and families on the North Olympic Peninsula by building family strengths since 1972. The purpose of Infant Case Management (ICM) is to improve the welfare of infants by providing their parents with information and assistance to access medical, social, educational, and environmental services. Families that meet criteria for ICM will be offered services focused on referrals and linkage to community resources. This position is a key member of our Maternity Support /Infant Case Management team that includes registered nurses, nutritionists, behavioral health specialists and community health workers. This position requires flexibility, initiative and ability to manage time, resources and client caseload. The individual in this position works closely with new parents of infants' ages (2 to 12 months old). The Case Manager must have identified risk factors. The Case Manager provides services to minimize the impacts associated with these risk factors and to increase the family's self-sufficiency and empowerment.

## **Position Duties and Responsibilities**

The Case Manager must have ability to recognize, support and describe healthy parenting from a family strengths perspective. Must recognize the parent as the child's first teacher and convey the importance of early interaction as the foundation of later learning. Must have knowledge regarding post-partum depression, social isolation and mental health concerns. Must have understanding and respect for cultural differences as well as diverse kinds of families. This position involves assisting client with accessing resources such as housing, food, clothing, childcare, transportation, education, employment, medical providers, social services, interpreter services and other related health issues with the goal of maximizing the new child's health and well-being.

## **Education and Work Experience Requirements**

1. Be a current member of the MSS interdisciplinary team who qualifies as a behavioral health specialist, certified dietitian, or community health nurse and meet MSS staff requirements and WAC 182-533-0327.

### **OR**

2. Have a bachelor's or higher degree in a social service-related field, such as social work, behavioral sciences, psychology, child development, or mental health and have at least one year of full-time experience working in one or more of the following areas:

- Community services
- Social services
- Public health services
- Crisis intervention
- Outreach and referral programs
- Other related fields

### **OR**

3. Have an associate of arts degree or associate degree in a social service related field, such as social work, behavioral sciences, psychology, child development, or mental health and have at least two years of full-time experience working in one or more of the following areas:

- Community services
- Social services
- Public health services
- Crisis intervention
- Outreach and referral programs
- Other related fields

And be supervised by a clinical staff person who meets the requirements under #1 or #2 in this table. Clinical supervision may include face-to-face meetings and/or chart reviews.

## **Additional Requirements**

1. Ability to safely and successfully perform the essential job functions consistent with federal, state and local standards, including HIPPA compliance
2. Ability to maintain regular, punctual attendance
3. Must be able to lift and carry up to 20lbs and navigate stairs
4. Must be able to talk, listen and speak clearly on telephone
5. Successful applicant must have dependable vehicle, current driver's license and auto insurance

6. Must be able to pass a background check
7. Ability to maintain safety standards for Covid-19 protocols.

**Please submit your resume and cover letter to [employment\\_fstep@olyphen.com](mailto:employment_fstep@olyphen.com). No phone calls please.**

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